

## **MSCA 09 Archives Committee Meeting Minutes August 21, 2010**

Joseph H. opened the meeting at 3:24pm with all saying the Serenity Prayer.  
There were nine in attendance: Pete B. Doug B. Raul C. Joseph H. Moses P. Matt W.  
Julie B. Santiago S. Rick A.

### **Approval of Past Minutes**

- After a review, Moses P. made a motion to approve July's minutes. Pete B. seconded the motion. Motion was passed.

### **Treasure's Report: Joseph H. for Patti B.**

- Joseph to meet with Area 09 Finance Committee to present the 2011 Archives Budget for approval.

### **Chairman's Report: Joseph H.**

- A brief explanation of Delegate's email 'What do you think regarding electronic delivery' was given and discussed.
- It was reported that the Mountain Conference 2010 in Big Bear Lake went well. Archives did have a display.

### **Collection's Committee Report: Moses P.**

- It was reported that the Mountain Conference 2010 donation of goods was accepted by the Collection's Sub-Committee.
- A progress report on the Grapevine inventory was made.
- It was reported that the Sub-Committee reviewed the 'Collection Policy' and that they will further review and discuss it at their September meeting.

### **Archivist's Report: Pete B.**

- It was pointed out that there are several Archive commitments for the months of September and October.
- Also Spanish AA has now held a couple of successful sorting parties.
- An Ad Hoc Committee was formed to discuss the electronic and computer needs of the Archives.  
The committee is Doug B., Matt W., and Pete B.

### **Old Business**

### **2010 Archives Budget: Joseph H. for Patti B.**

- Patti B. to begin negotiations for 2011 rent as present lease is up in March 2011.

### **Internet, Email, Website: Doug B.**

- The above mentioned Ad Hoc Committee was formed.

### **Projects for the Archives Committee: Joseph H.**

- An article for the Area 09 Newsletter is to be written with projects that Archives has in the works. This will include, but is not limited to the MSCA 09 History Book project, sorting parties, movie night and suggested reading.
- A data base for a group history form and a list of the groups who have submitted is to be made.
- January 2012 is the current suggested date for group histories to be submitted.

**Spanish Archives Liaison Report: Raul C.**

- A report of efforts to encourage Spanish participation was made.

**New Business****Archives 2010 Heritage Day: Moses P.**

- It has been determined that Heritage Day is to be held at the Temecula Valley Alano Club at 27470 Commerce Center Drive, unit C, Temecula CA 92590.
- Coffee cost is \$2.00 per 12 cup pot.
- Doug B. to continue on flyer and Raul C. to do translation of flyer into Spanish.
- Joseph H. to present Heritage Day Program to Area Assembly at their September meeting.
- Doug B. to go to National Archives Workshop being held in Macon, GA in September.

**2011 Archives Budget: Pete B. for Patti B.**

- Pete B. reviewed the Archives Budget Request Worksheet for 2011.
- Matt W. makes a motion to accept above named worksheet so that it could be presented at the September Area Finance Committee meeting. Moses seconds the motion. Motion is passed.
- Joseph H. to present it to Area 09 Finance Committee at their September meeting.

**Event Commitments: Joseph H.**

- Pete to get word out regarding Archives Workshop to be held in Riverside, CA on September 11, 2010.
- Rick A. to email updated Archivists Roster.

**Next Meeting**

- The next meeting will be held on Saturday September 18, 2010 at 3pm.

**Motion to Adjourn**

- At 6:08pm Matt W. makes a motion to adjourn and Moses P. seconds. Motion is passed.

Respectfully Submitted,

Rick Alvarez  
MSCA 09 Archives Secretary